

North Montgomery Community School Corporation

480 West 580 North, Crawfordsville, IN 47933-7306

Phone: (765) 359-2112

Fax: (765) 359-2111

www.nm.k12.in.us

Dear Parent/Guardian,

In order to process your child's enrollment, you will find attached pertinent information for your information only. If your student requires medication to be dispensed during school hours, the Physician's Statement and Authorization for Medication(s) or Treatment form will need to be returned to school via mail or can be dropped off to the school any time before **Tuesday, August 10th** (please check school for summer office hours). The remaining forms are for your information only.

Important Dates to Remember

Monday, August 9th - Back to School/Supply Night 4:00 p.m. – 5:00 p.m.

Tuesday, August 10th - First day of class for K-5th grade students

Thursday, August 12th - Pre-K Back to School 5:00 p.m. – 6:00 p.m.

Monday, August 16th - First day of class for ELA 3 & 4 year old students

Thursday, August 26th - Open House 6:00 p.m. – 7:00 p.m.

This year we will send out invoices for Textbook Rental in late August. The payment due date will be **September 24, 2021**.

Helping today's students find their **TRUE NORTH** for a better tomorrow!

SUPERINTENDENT
OF SCHOOLS

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BOARD OF SCHOOL TRUSTEES

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Michael Shepherd

Jarrod Zachary

2021-2022
North Montgomery Community School Corporation
School Supply Lists for:
Lester B. Sommer, Pleasant Hill, Sugar Creek

All North Montgomery elementary students will need the following:

- A pair of clean (not necessarily new) gym shoes
- A book bag or backpack

<p>Kindergarten:</p> <ul style="list-style-type: none"> 1 Headphones (no earbuds) 2 box of 24 count Crayola crayons 8 small glue sticks 12 #2 yellow pencils 2 large pink erasers 1 box wide Crayola washable markers 1 spiral notebook, wide ruled 1 composition notebook – 100 pages 3 3-prong, two pocket folders (red, yellow and green) 	<p>First Grade</p> <ul style="list-style-type: none"> 1 Headphones 2 boxes of 24 count Crayola crayons 10 small glue sticks 24 #2 yellow pencils 2 box wide Crayola washable markers 1 art box 2 3-prong, two pocket folders (1 blue and one any color) 2 large pink erasers 1 package of pencil top erasers
<p>Second Grade</p> <ul style="list-style-type: none"> 1 Headphones or earbuds 2 box of 24 count Crayola crayons 4 glue sticks 24 #2 yellow pencils 1 box wide Crayola washable markers 1 art box 3 large pink erasers 1 fine point black sharpie marker 3 two pocket folders (red, yellow, green) 2 wide-ruled spiral notebooks – 70 pages 1 wide-ruled composition books 1 package of pencil top erasers 2 yellow highlighters 	<p>Third Grade</p> <ul style="list-style-type: none"> 1 Headphones or earbuds 1 box of 24 count Crayola crayons 1 box of colored pencils 1 box of 10 count Crayola classic color markers 3 small glue sticks 24 #2 yellow pencils (no mechanical pencils) 1 art box 2 large pink erasers 1 fine point black sharpie markers 1 wide yellow highlighter markers 4 two pocket folders, (1 each: red, blue, yellow, green) 2 wide-ruled spiral notebooks – 70 pages
<p>Fourth Grade</p> <ul style="list-style-type: none"> 1 Headphones or earbuds (may need to be replaced during year) 1 box of 24 count Crayola crayons 4 small glue sticks 36 #2 yellow pencils – sharpened – no mechanical pencils 1 box wide Crayola washable markers 1 art box (must fit in 12” x 14” x3” tray) 1 small pack of pencil top erasers 2 fine point black sharpie markers 1 wide yellow highlighter markers 4 two pocket folders, (1 each: red, blue, yellow, green) 1 box of 12 count colored pencils 4 wide-ruled spiral notebooks – 70 pages 1 composition notebook – 100 pages 	<p>Fifth Grade</p> <ul style="list-style-type: none"> 1 Headphones or earbuds 1 box of 24 count Crayola crayons 2 small glue sticks 24 #2 yellow pencils - sharpened 1 box wide Crayola washable markers 1 art box 1 small pack of pencil top erasers 2 fine point black sharpie markers 2 wide yellow highlighter markers 4 two pocket folders, (1 each: red, blue, yellow, green) 1 box of 12 count colored pencils 3 wide-ruled spiral notebooks – 70 pages 2 blue or black pens 2 large pink erasers 1 composition notebook – 100 pages

Dear Parent/Guardian,

2021-2022 school year

The state of Indiana enacted a law requiring each school system to notify families in our schools about meningococcal disease. The schools must provide you with information about the disease cause, symptoms, how the disease is spread, and where parents/guardians can find information about the disease and vaccines. Please contact your health care provider for specific instructions regarding your child.

Meningitis can be caused by a viral or bacterial infection. It is important to know if the infection is viral or bacterial because the severity of illness and the treatment will differ. Viral meningitis usually resolves with time and requires no specific treatment. Bacterial meningococcal disease can be severe, resulting in brain damage, hearing loss, or learning disability.

Symptoms often begin with sudden fever, headache, and stiff neck. A rash, nausea and vomiting, discomfort looking into bright lights, confusion, and sleepiness may also occur.

Meningococcal disease is spread from person to person by direct contact with an infected person's nose or throat secretions. Living in the same house or dormitory, attending the same day-care center, coughing, kissing, the sharing of utensils or toothbrushes are some examples of personal contact. Fortunately, meningococcal disease is not as contagious as the common cold or flu and cannot be spread by casual contact (i.e., breathing the air where a person with meningococcal disease has been).

Resources for families to obtain information about meningococcal disease, in addition to their local physician/health care provider and the local health department, include the following websites:

The Indiana State Department of Health

http://www.in.gov/isdh/files/2012QuickFact_Meningococcal.pdf

The Centers for Disease Control and Prevention

<http://www.cdc.gov/meningococcal/index.html>

The Indiana Department of Education Student Services, School Health

<http://www.doe.in.gov/student-services/health/immunizations>

Academy of Pediatrics

<http://www.aap.org>

Academy of Family Physicians

<http://www.aafp.org>

The Indiana State Department of Health Immunization Division annually reviews and updates the immunizations required for school entry. All requirements for the 2021-2022 School Year will remain unchanged for school entry.

The full list of all school immunization requirements for all ages can be found online at <https://chirp.in.gov/>. Please note that although there are no changes for school entry immunization requirements, there are changes for grade 6 and grades 8-12.

- Two (2) doses of Hepatitis A vaccine (Hep A) are required for all students. This is a new requirement for grades 8-12.
- The second dose of MCV4 should be given at age 16 years, and is required before entering grade 12.

Please send in your child's updated immunization records as soon as possible so the school has current records on file. If your child does not have all the required immunizations, contact your health care provider as soon as possible to schedule vaccine administration. Let the school know the date of the scheduled appointment. Provide new vaccine records as soon as possible to the school nurse.

Sincerely,

Donna Swank BSN RN, School Nurse Coordinator

Revised 3/2021

***Complete this form only if medication is to be given during the school day.
5330F1**

**AUTHORIZATION FOR MEDICATION
(Page 1 of 2)**

To the Parent/Guardian or the Adult Student:

The following information is necessary for any student to use medications in school. **All spaces must be completed and accompanied by page two, the physician statement.**

We are also notifying you of a new state law, Senate Bill 376. This law allows students with a severe or chronic illness, such as asthma, or severe allergic reactions to carry and self-administer medication provided they have parental and physician's permission.

Name of Student _____ Telephone _____

Address _____ Date of Birth _____

School _____ Teacher/Room _____

1. I am requesting permission for my child named above to: (check those which apply)

- Use or receive medication
- Carry emergency medication
- Self-administer emergency medication

2. I will assume responsibility for safe delivery of the medication to school by me. Yes _____ No _____

3. I will notify the school immediately if there is a change in the use of the medication. Yes _____ No _____

4. I release and agree to hold the Board of Trustees, its officials, and its employees harmless from any and all liability for damages or injury resulting directly or indirectly from this authorization. Yes _____ No _____

Signature of Parent/Guardian or Adult Student

Date

Home Telephone

Work Telephone

The following items must be signed by parent:

I have read and understand that Senate Bill #376 allows my child to carry emergency medication with physician and parent/guardian permission. Signature of Parent/Guardian/Adult Student _____

I give permission to the school to contact my doctor with any questions about medications and/or treatments.

Signature of Parent/Guardian/Adult Student _____

PHYSICIAN STATEMENT
(Page 2 of 2)

To the Physician:

The Board of School Trustees urges you to schedule, to the extent possible, medication of a student outside of school hours. When that is not possible, medications will be permitted, insofar as feasible, during school hours. Medication in pill form is preferable to liquids for use in school.

I have prescribed the following to be administered to _____

Student Name

Medication _____ Dosage _____

Medication is to be taken at the following times _____

Instructions or precautions (including possible side effects): _____

Beginning Date _____ Expiration Date _____

Emergency Medication _____

Indication (Please specify exact directions for "when needed") _____

Other information: _____

May student self-carry & self-administer emergency medication? ___ Yes ___ No

Physician Signature _____ Date _____

Printed Name _____ Telephone/Fax _____



The beginning of the school year brings new opportunities for our students to learn, grow, and succeed. Why not give them a leg up by incorporating school breakfast into their morning routine. Having breakfast in the morning has been shown to increase test scores, improve behavior, and result in fewer trips to the school nurse.

The School Breakfast Program is available to all students every day. Since school breakfasts must meet the USDA's guidelines for nutrition, you can be confident that your child's meal will provide the fuel necessary for learning. By taking advantage of this program, your child will receive more than just a nutritious breakfast and an academic advantage; he or she will be healthier as well.

As we welcome in the new school year, please consider making school breakfast part of your child's morning routine. A nutritious breakfast is served at:

7:30 a.m. every morning at Lester B. Sommer Elementary School
8:05 a.m. every morning at Pleasant Hill Elementary School
7:45 a.m. every morning at Sugar Creek Elementary School
7:45 a.m. every morning at North Montgomery Middle School
7:55 a.m. every morning at North Montgomery High School

If you have questions concerning NMCSC Food Services Program please contact your individual school cafeteria Kitchen Supervisor at the numbers listed below or go to www.nm.k12.in.us, go to the parent tab, and click on food services to learn about the Offer Versus Serve meal components available at meal time.

Lester B. Sommer Elementary School: Brandi Tapia, 362-3979 ext. 232
Pleasant Hill Elementary School: Kim Fidler, 339-4403 ext. 232
Sugar Creek Elementary School: Dee Brooks, 794-4855 ext. 232
North Montgomery Middle School: Staci Heide, 364-1071 ext. 634
North Montgomery High School: Hope Shrader, 362-5140 ext. 287

Parents requesting a meal modification for their student may contact the Director of Food Services. Detailed information concerning meal modifications can be found at the food services page listed above, under the Food Services Information link.

North Montgomery encourages wellness for our students, staff, and community. If you, your student, or someone you know in the community is interested in joining our wellness team, please contact one of our school cafeteria Kitchen Supervisors. Our wellness information can be found under the food services tab mentioned above.

If you feel your child may be eligible for free or reduced priced meals, please fill out the free and reduced meal and textbook assistance application. Each school year a new application must be filled out; applications are available after early July on our corporation website: www.nm.k12.in.us, at individual schools, or at the NMCSC Administrative Office. It may be returned to the school offices or the NMCSC Administrative Office, 480 W 580 N, Crawfordsville, IN 47933. If you have questions please contact, Karyn Elder, Director of Food Services, at the above address, kelder@nm.k12.in.us, or by phone 765-359-2112 ext. 123.

We hope your child will join us for breakfast and lunch!

Karyn Elder

Director of Food Services NMCSC

This institution is an equal opportunity provider.

North Montgomery Meal Account and Charge Procedures

The goal of the North Montgomery Community School Corporation's breakfast and lunch program is to provide healthy meals to children during the school day. We believe no child should go hungry throughout the school day. It is important that your child has money in their school food service account which is based on a pre-pay system. Money should be placed in the student food service account before meals are served. Payments are accepted in the form of cash or check at the school cafeteria and through online payments at www.myschoolaccount.com. Instructions for setting up an online food service account are listed on the food service tab of the corporation website at www.nm.k12.in.us. Parents are encouraged to pay online or by check, for record keeping purposes. The check should be made to the individual school food service with the student's name in the check memo. If sending cash, please seal in an envelope and place the same information on the outside of the envelope.

The Board recognizes that circumstances may result in a student's need to charge lunch or breakfast on occasion and shall permit such charges. Significant negative lunch account balances shall not be permitted. If a student has a significant negative lunch account balance, s/he shall be provided an alternate reimbursable meal that follows the USDA meal pattern, the cost of which shall continue to accrue to his/her negative lunch account balance. Furthermore, if a student has a significant negative lunch account balance, the student shall not be permitted to charge à la carte pre-packaged, convenience, or beverage food items. Further food service program information concerning meals, procedures, and policy can be found at www.nm.k12.in.us, under the parent tab.

Staff members and adult community residents shall not be permitted to charge meals.

Parents will be notified of low balances by the Parent Square notification system. Negative balance letters will be also be sent home as necessary with students or by the postal service.

Students may qualify for free or reduced meals. If a family would like to apply for school meals and textbook assistance, information can be found at www.nm.k12.in.us on the food service page or in the new student enrollment information packet. Applications and instructions can also be picked up at the individual schools or at the NMCSC administrative office.

Negative balance accounts exceeding \$30.00 at the end of the school year will be submitted to the North Montgomery administrative office and turned over to collections ten business days after the last student day of the school year.

Students who graduate or withdraw from the corporation and have a positive balance in their meal food service account are given the option to transfer funds to another student or receive a refund at the end of the school year. The request for transfer or refund form is available on www.nm.k12.in.us, on the food service tab. A request must be submitted within ten business days of the last student day. If no request is made, the student's meal account will close and the funds will no longer be available. Unclaimed remaining balances will be transferred to the Random Acts of Kindness Fund.

Questions or concerns can be directed to Karyn Elder, Director of Food Services, North Montgomery Administrative Office, 480 W. 580 N., Crawfordsville, IN, 47933, (765) 359-2112 Ext. 123 or kelder@nm.k12.in.us.

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North Montgomery School Corporation Food Services

Understanding the Meals Offered:

A Customer's Guide

<p>Each day our customers are offered a lunch containing the following food groups:</p> <ul style="list-style-type: none"> Meat or Meal Alternate Grain Fruit Vegetable Milk 	<p>Out of the 5 food groups a student is offered, one must choose at least 3 food groups for a meal. One of the food groups must be a fruit or vegetable. Some of the menu choices may count as 2 food groups such as pizza or sandwiches. A student may take the minimum of the 3 components or take all 5 food groups.</p>
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While the most nutritious lunch contains all these options, we understand that sometimes our students do not like some of the items we serve. To accommodate the taste of individual students, they are given the option to decline items they do not want to eat.

<p>Example Lunch Menu:</p> <ul style="list-style-type: none"> Salisbury Steak Whole Grain Roll ½ cup Whipped Potatoes ½ cup Green Beans ½ cup Peaches 8 oz. milk 	<p>A student could choose:</p> <ul style="list-style-type: none"> • Salisbury steak, roll, whipped potatoes, green beans, peaches and milk. • Salisbury steak, peaches and milk. • Salisbury steak, roll, peaches, and milk. • Salisbury steak, whipped potatoes and peaches. • Whipped potatoes, roll and peaches. • Roll, green beans, peaches and milk. <p>Any combination of 3 to 5 food groups contribute towards a meal as long as a fruit or vegetable is selected.</p>
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<p>Each day our customers are offered a breakfast containing the following food groups:</p> <ul style="list-style-type: none"> Meat or Meat Alternate Grain or 2 Grains (no meal alternate) Fruit or vegetable Milk 	<p>Out of the 4 food groups offered at breakfast, one must choose at least 3 food groups for a meal. One of the food groups must be a fruit or vegetable.</p>
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Legend/Key Dates for School Calendar 2021-2022

- 5-17-21 to 6-13-21** Update current student demographics on-line
- 7-29-21** New student registration - North Montgomery High School
9:00 a.m. – 4:00 p.m.
- 8-3-21*** 6th Grade Orientation – Last Names A-L
6:00 p.m. – 7:00 p.m.
- 8-4-21*** 6th Grade Orientation – Last Names M-Z
6:00 p.m. – 7:00 p.m.
- 8-5-21*** Freshman Orientation
6:00 p.m.
- 8-9-21*** Elementary Back to School/Supply Night
4:00 p.m. – 5:00 p.m.
- 8-10-21** First Student Day for Grades K-12
- 8-12-21*** Pre-K Back to School Night
5:00 p.m. – 6:00 p.m.
- 8-16-21** Early Learning Academy First Student Day (4 year olds and 3 year olds)
- 8-18-21*** Middle School Open House
6:00 p.m. – 7:30 p.m. – parents only, please
- 8-25-21*** High School Open House
6:30 p.m. – 8:00 p.m.
- 8-26-21*** Elementary Open House
6:00 p.m. – 7:00 p.m.
- 8-27-21*** Textbook Invoices mailed out – due September 24, 2021

***Dates subject to change**

Graduation: Saturday, May 28, 2022, at 10:00 a.m. in the North Montgomery High School Gym

Students do not attend school on the days with the following notations (**unless otherwise noted exceptions):

- X** School Holiday
- R** Teacher Record Day
- eLearn** eLearning Day (scheduled)
- PT** Parent Teacher Conference – Elementary early dismissal in p.m.
- PD** Professional Development – no SRT/Bonus for MS/HS
- ILEARN** Testing window
- ED/eLearn** Grades K-12 early dismissal – Grades 6-12 continue eLearning for Period 6 until 3 p.m.
- S** Snow Day Make-up
- T** Teacher Day

Snow Make-Up Days: If at least one (1) make-up day is required by:
 January 14, 2022, it will be made up on January 17, 2022 (Martin Luther King Day).
 February 18, 2022, it will be made up on February 21, 2022 (President’s Day).
Any additional days will be made up, as required, beginning May 27, 2022.

*****Appointments and/or vacations – should not be scheduled on these days.*****

2021-2022

Board Approved 2-2021	Monday	Tuesday	Wednesday	Thursday	Friday	180 Student Days / 183 Teacher Days
Aug 9-13	9 T	10 Return	11	12	13	T=Teacher's return Return=1st Student Day (K-12)
Aug 16-20	16 ELA	17	18	19	20	ELA=Students return (Pre-school)
Aug 23-27	23	24	25	26	27	
August 30 - Sept 3	30	31	1	2	3	
Sept 6-10	6 X	7 PD	8 PD	9 PD	10	X=Labor Day - no school PD=no SRT/Bonus for MS/HS
Sept 13-17	13	14	15	16	17	
Sept 20-24	20	21 M	22	23	24	M=Midterm
Sept 27-Oct 1	27	28	29	30	1	
Oct 4-8	4	5	6 ED/eLearn	7	8	*ED/eLearn - Early dismissal/eLearning Day (rev 2-22-21)
Oct 11-15	11	12	13	14	15	
Oct 18-22	18 X	19 X	20 X	21 X	22 X	X=Fall Break - no school
Oct 25-29	25	26	27	28	29	
Nov 1-5	1	2	3	4	5	
Nov 8-12	8	9	10 END	11 T/R	12	End=1st Trimester (61 days) (revised 12-14-20) T/R=No School - Teacher Records Day (Rev 12-14-2020)
Nov 15-19	15	16 PD	17 PT/PD	18 eLearn	19 PT	PT=Parent Teacher Conf - EL early dismissal PD=no SRT/Bonus for MS/HS eLearn=Scheduled Day
Nov 22-26	22	23	24 X	25 X	26 X	X=Thanksgiving - no school
Nov 29 - Dec 3	29	30	1	2	3	
Dec 6-10	6	7	8	9	10	
Dec 13-17	13	14	15	16	17	
Dec 20-24	20 X	21 X	22 X	23 X	24 X	X=Winter Break - no school
Dec 27-31	27 X	28 X	29 X	30 X	31 X	X=Winter Break - no school
Jan 3-7	3 Return	4	5	6	7	Return=1st Student Day
Jan 10-14	10	11 M	12	13	14	M=Midterm (revised 12-14-20)
Jan 17-21	17 X-S	18	19	20	21	XS=Martin Luther King Day - no school or make-up day
Jan 24-28	24	25	26	27	28	
Jan 31 - Feb 4	31	1	2 ED/eLearn	3	4	*ED/eLearn - Early dismissal/eLearning Day (rev 2-22-21)
Feb 7-11	7	8	9	10	11	
Feb 14-18	14	15	16	17	18	
Feb 21-25	21 X-S	22	23	24 END	25 X	XS=President's Day - no school or make-up day End=2nd Trimester (60 days) X=No School (revised 2-22-21)
Feb 28 - Mar 4	28	1 PD	2 PD/PT/SAT	3 PD/PT/SAT	4 PT/SAT	PT=Parent Teacher Conf.-EI Early Dismissal PD=no SRT/Bonus for MS/HS SAT=Testing for HS (revised 12-14-20)
Mar 7-11	7	8	9 ED/eLearn	10	11	*ED/eLearn - Early dismissal/eLearning Day (rev 2-22-21)
Mar 14-18	14	15	16	17	18	
Mar 21-25	21	22	23	24	25	
Mar 28-Apr 1	28 X	29 X	30 X	31 X	1 X	X=Spring Break - no school
April 4-8	4	5	6	7	8	
April 11-15	11	12	13	14	15 M	M=Midterm (revised 2-22-21)
April 18-22	18	19	20	21	22	ILEARN dates TBD
April 25-29	25	26	27	28	29	ILEARN dates TBD
May 2-6	2	3	4	5	6	ILEARN dates TBD
May 9-13	9	10	11	12	13	ILEARN dates TBD
May 16-20	16	17	18	19	20	
May 23-27	23	24	25	26 END	27 T/R/S	End=3rd Trimester (59 days) last student day Additional make-up days will start on 5-27-22 and run consecutively. Teacher Records Day will follow last student day. Graduation=May 28, 2022 at 10:00 a.m. (revised 2-22-21)
*New this year - ED/eLearn = Grades K-12 early dismissal - Grades 6-12 Continue eLearning for Period 6 - until 3 p.m.						
No School/eLearn	Prof Dev	ILEARN	Early Dis/eLearning- Grades 6-12 dismissal to 3 p.m.	Midterm	Trimester End	Parent Teacher Conferences

