

PTO minutes from October 4<sup>th</sup>, 2016

The PTO met at 6:30 p.m. in the LBS cafeteria. Jennifer Tyo, Marci Schultz, Sarah Hughes, Misty Robinson, Suzi Gephart, Katie Morgan, Hilary Jeffery, Lisa Garver, Carrie Runyan and Allison Delp were present.

Allison Delp read the minutes from the September meeting.

Several topics were discussed again for further clarification.

**Popcorn Fridays** – will be a fundraiser where the kids pay for the bags of popcorn. The popcorn team will work with the teachers to either adopt a popcorn buddy type system so the students who would like a bag, but can't afford it or forgot to bring money in still get a bag. Marci Schultz will add to the popcorn form that goes home with kids a line that says something about donating extra money to cover the cost of another student. Marci Schultz will make some type of order form for the teachers to keep track of which kids would like popcorn, but can't pay and PTO will cover that cost. The letters will be submitted to Mrs. Marmolejos to be translated in Spanish. The next popcorn Friday will be on Nov. 23<sup>rd</sup>. Supplies are stocked up for November. Sarah Hughes will check into getting free popcorn from Weaver for the future.

**Box Tops** – The concern about the Box Top competition was the glass mason jars on the steps in the cafeteria. Suzi Gephart will check for plastic containers on Quill and Sarah Hughes will check Dollar Tree. Sarah Hughes has already checked other locations for containers that were either too expensive or not transparent.

**Repeat of Questions & Answers from after Fall Festival Planning Meeting** – Carrie Runyan was asked, "Why don't more parents come to meetings?" The response is that it has always just been a core group. The 2<sup>nd</sup> question was, "Why do so many staff members attend meetings?" The response was that the staff were part of PTO before becoming staff.

Lisa Garver, treasurer, reported the checkbook balance at meeting time as \$12,310.39. The face paint for the Fall Family Night has been taken out of that total and Culver's has been added in. Culvers totaled \$122.85.

#### **Review of Events Taken Place:**

**Spirit Wear**– Hilary Jeffery reported that spirit wear will be delivered to the school on Wednesday, Oct. 5<sup>th</sup>.

**Reading of Fall Family Night Notes** – Lisa Garver, Hilary Jeffery, Katie Morgan & Allison Delp will bring in corn hole boards. Marci Schultz will test the cd that was found in the mezzanine. Alix Moore will use a playlist from her phone and Jennifer Tyo has the music covered for the treat walk. Allison Delp will bring in pumpkins. Carrie Runyan will make gift certificates for the volunteers getting free food at the concession stand. Andy and Travis will be at the Haunted Hike with a walkie talkie. Staff kids will be volunteering at the Haunted Hike. Staff kids will pay for their own food, but the face paint family will get \$20 to spend at the concession stand. Mrs. Dawald will also get free food at the concession stand. Mrs.

Dawald offered the bottle cap butterfly to be part of a free raffle. \$199 has been turned in so far for approximately 100 people. Volunteers donated close to 1,000 treats for the treat walk. Sarah Hughes will purchase 120 hot dogs instead of 175. Suzi Gephart will bring in jalapenos and check to see if the school kitchen roasters can be used. Allison Delp ordered 15lbs. of Coney sauce from Hudson's Grocery. Allison Delp read a list of volunteers. Set up starts at 3 p.m.

**Culver's** – Marci Schultz reported that the fundraiser made \$117.85 in food sales and \$5 in the donation box for a total of \$122.85. 40 forms were turned in. Mrs. Peterson's class won and will receive a gift certificate for custard.

**Box Tops** – Carrie Runyan reported that box top collections are approximately \$300 less than previous years. Carrie introduced an app that can be used to get extra points. A vote will be taken at the January meeting about box top money going directly to the teachers. (Payments for Box Tops are made to the PTO in December and April.) Box top info/flyers will be translated into Spanish.

Sunny D runs a program. 20 labels = books

Campbell's Soup labels might be accepted until August of 2017. The info about this was unclear at meeting time.

**Robert's Rules** – A book will not be bought at this time rather info printed from the internet. Marci Schultz will be in charge of maintaining and enforcing Robert's Rules for the PTO.

**Butter braid & Cheesecake Fundraiser** – begins on Oct. 10<sup>th</sup> thru Oct. 28<sup>th</sup>. Pick up will be on Nov. 16<sup>th</sup> at 1:30.

**Parent/Teacher Conferences** – are Nov. 9<sup>th</sup> – 11<sup>th</sup>. Suzi Gephart will try to get a meal catered for Wednesday. Parent volunteers might donate desserts, chips and drinks, but details will be worked out at the next meeting.

**Santa Shop** – A planning meeting will be on Oct. 13<sup>th</sup> at 6:30 in the library. Items that have been purchased so far will be counted and sorted. Kelly Cooper is in charge of free donations from area stores. The shop will be set up in the extra 5<sup>th</sup> grade room during school hours.

**Title 1 Family Night at NMHS** – is on Oct. 27<sup>th</sup> from 6-7. Suzi Gephart will check to see if a PTO table needs to be set up.

**Veteran's Day Program** – will be on Nov. 14<sup>th</sup> at 1 p.m. – The date changed to better accommodate the school schedule. Student council is in charge of the program along with Hilary Jeffery, Heidi Bonwell and Carrie Reichert. Cookies will be provided by PTO for the program.

**New Fundraiser Ideas** – Marci Schultz will look into a Walk-A-Thon fundraiser that would take place during school hours. Students would submit addresses and get pledges to walk.

**Kroger Rewards** – have to be a 501C3 organization to participate.

**Insurance & Bonding** – Sarah Hughes will check into what is needed to obtain insurance and bonding.

**Teacher Input** – Hilary Jeffery reported that a teacher will no longer participate in the PTO after the Fall Family Night. Members who attend meetings are the members that are on an email list in the event emails are needed.

**Budget** – Many changes were made to the budget. Lisa Garver proposed a new budget. Each item was discussed line by line. Fundraiser winner budget was changed from \$200 to \$90. (book fair gift certificates will be \$30, \$20 and \$10 in the fall and \$15, \$10 and \$5 in the spring.) The Grand Event, Christmas for Staff, P/T conference lunches, New Teacher, Teacher Requisitions, Back to School Room Gift, and ISTEP/IREAD snacks were eliminated from the budget. The Santa Shop budget was reduced from \$1000 to \$500. Kona Ice was added back to the budget for \$500. Convocations was cut from \$2000 to \$1000. Field Trips were cut from \$400 per grade to \$300. Games budget was cut from \$200 to \$100. The budget will be discussed further at the next meeting.

**Bylaw Committee** – a copy of the “work in progress” bylaws was handed out to everyone. Bylaws need to be read and questions and rebuttals brought to the next meeting.

**The next PTO meeting is on Nov. 1<sup>st</sup>, 2016 at 6:30 p.m.**

Notes taken by Allison Delp, secretary.