

PTO Minutes from Tuesday, September 5th, 2017

The PTO met at 6:30 in the LBS cafeteria.

Members present were: Marci Schultz, Allison Delp, Ashley Ellingwood, Debbie Guess, Macon Wright, Suzi Gephart, Jamie Sankey & Susannah Hinds

The June minutes were read and approved.

Lisa Garver, treasurer, was unable to be present, but submitted a July and August treasurer's report to be reviewed at the meeting.

- Room grants were given to certified teachers as a "welcome back" to school. The gift cards were for Walmart in the amount of \$50 each. 23 cards were purchased. Several thank you notes were read and passed around.
- Marci Schultz will check with Lisa Garver to see if a gift card was purchased for Carrie Runyan, past president, for a thank you.
- Marci Schultz will check with Lisa Garver about a Sam's Club membership as well.

Review of Events Taken Place:

- Both the school tools drop off date and the Back to School Night were successful. Several people filled out Parent Involvement Opportunities forms & signed up to help at the fall festival & Santa Shop.
- Parent Involvement Opportunities form – lots were sent back in. They are all entered into a spreadsheet that can be shared when needing volunteers for a certain events. Allison Delp will send an email to all volunteers acknowledging the form and reminding everyone to get a background check on file.
- Welcome back popsicles – were a hit! (handed out at recess to students)

Ongoing Business:

Box Tops – box top collection dates will be right before fall, Christmas, spring break and the end of the year.

Corporation filing – everything is filed with the CPA.

Upcoming Events:

- **Spirit Wear** – Spirit Wear was previewed at Back to School Night. Order forms will be sent home in October. Items can be "hidden" for Christmas gifts. (not sent home with students) Online ordering is not offered. PTO does not make money on spirit wear. Marci Schultz will ask Hilary Jeffery to have the final designs and prices for the October PTO meeting.
- **Family Movie Night** – will possibly be January 19th or 20th. Suzi Gephart will check the availability with Mr. Martinez, who sets up the movie.
- **Culver's Fundraiser** – Marci Schultz will try to move the Culver's fundraiser to October 9th instead of October 2nd so it isn't so close to the fall festival.
- **Popcorn Days** – November 9th, February 22nd and end of ISTEP. There will not be a charge for popcorn this year and extra bags cannot be ordered/taken home.

- **Fall Festival** – September 30th from 4-7:30. Macon Wright will check into bounce house options and prices. Allison Delp will check with Hilary Jeffery to see if she can check into face painting. (same as last year) Allison Delp will check with Kayla Williamson to see if she will be in charge of games. Debbie Guess will head up a fun run. Jamie Sankey will check into prices and head up a dinner. Jamie Sankey will check with Misty Robinson to see if she will put together a photo booth. Suzi Gephart will check with Mrs. Brunton and Mr. Dark to see if they will help with the Haunted Hike. Macon Wright will also help with food/concessions. Raffle baskets, 50/50, cake walk were all discussed. **A planning meeting will take place on Tuesday, September 12th at 6 p.m. in the LBS cafeteria.**
- **Fall Convocation** – Allison Delp will check with Purdue and Butler about possibly doing a fall science type of convocation.

Additional Business to Cover:

- **Fall Dress Up Event** – was briefly discussed and will be further discussed at the October meeting. Ideas were possibly having students dress in costume for some type of parade around the school. Only healthy treats would be allowed to be handed out. Jamie Sankey, PTO teacher representative, will check with staff to get staff ideas. PTO would provide costumes/props for students that might not have a costume. Somehow tying this together with having students bring in a canned good for a food drive would happen. The event would take place on Oct. 31st, but the canned food would be given to a food pantry for a Nov./Thanksgiving food drive.
- **Parent/Staff Volunteer Dinner** - A fun dinner at Little Mexico for example will be put on hold until the October meeting so all focus can be on the fall festival!

Staff Request:

- Soccer balls for each class were requested. Suzi Gephart will take care of this need.
- **Butter braids, cookie dough sales** – Marci Schultz will check to see if cookie dough can be sold in the fall to help avoid selling cookie dough in the spring while Girl Scout cookies are being sold. If possible the cookie dough would be available in time for Thanksgiving/holidays.

Other:

- Several other staff and student thank you notes were read and passed around. These notes are available to read in the PTO secretary's folder upon request.

The next regular PTO meeting is October 3rd, 2017 at 6:30 in the cafeteria.

The fall festival planning meeting is September 12th at 6:00 p.m. in the cafeteria.

Minutes taken by Allison Delp, secretary.

